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Monday 7<sup>th</sup> April 2025

Dear Parent/Carer

Due to the resignation of our Parent Governor, Hayley Hood, a vacancy has arisen for a parent to join our Local Governance Committee.

I would like to take the opportunity to thank Hayley for her incredible support, dedication and commitment to Our Lady of Lourdes over the last twelve and a half years and to St Joseph's for the last five and a half.

Nominations are required for 1 Parent Governor to the Local Governing Committee at our federated schools, Our Lady of Lourdes and St Joseph's Blackhall, to serve for 4-years from the date of appointment.

**NOMINATIONS** need to be with the Head Teacher by **NOON ON TUESDAY 06 MAY 2025**.

If more nominations are received than there are vacancies, an online election will be held.

As a parent/carer you are eligible to:

- (a) **STAND** for election to the Local Governing Committee (you need to be proposed and seconded by other parents of pupils at the school, who may include your spouse).
- (b) **NOMINATE** or second other parents of pupils at the Academy for nominations using the nomination form attached.

Before nominating or seconding someone, you should ensure the person is willing to be nominated. **Anyone who agrees to be nominated must sign the statement of acceptance on the nomination form.**

- (c) **VOTE** in an election, should one be necessary.

Details of any election will be sent at a later date, if appropriate.

\* Information concerning qualifications and disqualifications from standing for election may be found on the nomination form.

Nomination forms can be collected from our school office.

Yours sincerely

Lisa Ashton  
**Executive Headteacher**



## Our Lady of Lourdes Catholic Primary School, Shotton & St. Joseph's Catholic Primary School, Blackhall



# PARENT GOVERNOR VACANCY

We have a vacancy for a Parent Governor and would welcome applications from current parents keen to make a positive contribution to our school. In this voluntary role, you will work as part of a team and play a vital role in ensuring the Local Governing Committee is connected with parents and the community.

### What does a good governor need?

- A strong commitment to the role, our school and to improving outcomes for our pupils
- Good interpersonal skills, a willingness to learn, develop new skills and attend relevant training.
- Able to support and challenge the school and contribute to school's vision and direction.
- Able to attend evening meetings and contribute to meetings whilst maintaining confidentiality.
- Able to work as part of a team and value the contributions of others with differing views.
- To visit the school as a link governor at other agreed times, to gain a deeper understanding of school life.
- To have a particular life skill or skillset to contribute to our Local Governing Committee.

For more information about the Role of a Governor visit: [www.bccet.org.uk/governance/](http://www.bccet.org.uk/governance/). For an informal discussion please contact the Headteacher or Chair of Governors, email the school office email below:

To apply contact the school office: [office@ourladyoflourdesdurham.org](mailto:office@ourladyoflourdesdurham.org) or [office@stjosephsblackhall.net](mailto:office@stjosephsblackhall.net)

 [www.ourladyoflourdesdurham.org](http://www.ourladyoflourdesdurham.org)

 0191 526 1531

 [www.stjosephsblackhall.net](http://www.stjosephsblackhall.net)

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