



Fleming Field, Shotton Colliery, Durham. DH6 2JQ

Tele/Fax: 0191 5261531 Email: office@ourladylourdesdurham.org Website: [Our Lady of Lourdes Catholic Primary School \(ourladylourdesdurham.org\)](http://Our Lady of Lourdes Catholic Primary School (ourladylourdesdurham.org)) Headteacher: Mrs. L. Ashton

Monday 1st July 2024

Dear Parent/Carer

As we have previously shared with parents, Electoral Services have designated the use of some schools as Polling Stations for the General Election on Thursday 4 July. Although we have raised concerns with Electoral Services regarding the impact on children's education and various childcare arrangements parents/carers will have to make due to this, we have been advised that our school is required for such use. Consequently, for safeguarding reasons and on the grounds of Health and Safety, I would like to remind you:

- **School will be open for pupils in Y2, Y3, Y4 and Y5**
- **School will be closed for pupils in Reception, Y1 and Y6**

We apologise for the inconvenience this may cause and for the disruption to your child's education, but I hope you realise we have tried our utmost to avoid this situation which is beyond our control.

All children who are in school on 4th July:

- Will enter and exit via the school yard as they will be taught in classrooms situated off the veranda
- Y2 will finish at the normal time of 3.05pm
- Y3, Y4 and Y5 will exit at their normal time of 3.30pm

Please note that there will be no entry to children via the main reception as this part of the school will be used for public access for voting.

If your child is in school on 4th July and you would like them to access Breakfast Club or Tea-Time Club, this is available and can be booked in the same way via the text sent out by office staff.

Breakfast Club and Tea Time Club will take place in the Early Years area of school and children should be handed to Breakfast Club staff in the Early Years area (enter via Reception class garden and not via main entrance). Tea Time club children should also be collected from the Reception Class Early Years area.

School Closure due to Staff Training Day.

Reminder to all parents that school will be **closed to all children on Friday 5th July** for staff training.

Yours sincerely,
Mrs Ashton
Executive Headteacher