

**Our Lady of Lourdes Catholic Primary School**

**PERSON SPECIFICATION**

**POST TITLE:** Supervisory Assistant

**GRADE:** Real Living Wage

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|  | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| **Qualifications** | * Willingness to learn and undertake further training | * Current First Aid qualification | * Application form * Certificates |
| **Work Experience** | * Experience of working with children in a formal setting on a voluntary or paid basis |  | * Application form * Interview * References |
| **Knowledge/**  **Skills/**  **Aptitudes** | * Knowledge and understanding of   managing the behaviour of groups of children   * Displays commitment to the protection and safeguarding of children * Knowledge and understanding of child protection and safeguarding issues | * Knowledge of constructive play opportunities | * Interview * References |
| **Personal Qualities and Skills** | * Able to work well as part of a team * Able to use own initiative * Encourage high standards of pupil behaviour at all times * Able to initiate games and activities appropriate to the age of the children * Able to relate to children on their level * Reliable, punctual and awareness of confidentiality * Committed to the principles of equality and diversity * Support the school’s Catholic ethos * Excellent timekeeping |  | * Interview * References |
| **Circumstances** | * Enhanced clearance from the Disclosure and Barring Service |  | * DBS check |