

Fleming Field, Shotton Colliery, Durham. DH6 2JQ

Tele/Fax: 0191 5261531 Email: ourladyoflourdes@durhamlearning.net Website: http://www.ourladyoflourdes.durham.sch.uk/ Headteacher: Mrs. L. Ashton

Thursday 11th June 2020

Update on wider re-opening of school

Dear Parent/Carer,

Firstly, I would like to say thank you for your feedback and co-operation in returning your parent questionnaires via the links sent to you, your responses and views have been collated and helped us greatly in finalising our plans for a wider re-opening of school from the 15th June.

As we prepare to welcome back some children from Reception, Year 1 and Year 6, I wanted to update and remind parents of some **key important information** to make the transition from home to school as smooth as possible, whilst also enabling social distancing to happen to keep all of our school family safe.

Those children who are returning to school have been allocated a specific bubble and from Monday the 15th (Tuesday 16th for Reception) they will transition back into school in these new bubbles. For all parents who have confirmed an interest in your child returning to school, by tomorrow you will receive a text message containing a confirmation of their place, specific information about your child's bubble and a booklet to share with your child before they return to school. **Please note there may be changes to the original timings that you received in the protocol sent out.**

Currently our bubbles are set based on information that we received from our parent surveys. Whilst Government guidelines state that there can be up to 15 children in a bubble, this is dependent on space within the building. Our risk assessments in school show that our classrooms cannot accommodate this number with varying sizes of groups dependent on room size.

If any key workers or parents of children in the priority year groups of Reception, Year 1 or Year 6 now wish for their child to be considered for a school place, school will need this request in writing with at least 7 days' notice. Please note that no future places are guaranteed until they have been confirmed by the school.

Key Information

Entering and exiting the school site

As building work is incomplete, from Monday 15th June we will continue with the system of only Reception parents and any drivers requiring disabled access, being able to drive on to the school site. If you are accessing the school site, please take extra caution as cars and some pedestrians will be entering and exiting from the same point.

All reception children will enter and exit through the reception gate at the top end of the school near to the cemetery entrance. All other children will enter the school yard via the one way system and follow the markings as directed at the allocated time for each bubble. (Please refer to Bubble grid at the end)

Breakfast Club

Please note that breakfast club provision will continue to be available for key worker children only. Children requiring this provision should be in school between 8-8.20am and will enter via the children's designated bubble entrances (see grid below).

Uniform

As stated in the protocol that you all received, we do not want to add extra pressure to parents to have to buy new uniform at this time of the year, therefore we ask that children come to school wearing sensible and clean clothing each day that is weather appropriate and with footwear suitable to learning outside - it would also be really useful, if possible, to send children to school wearing shoes that they can fasten themselves.

Sunny weather

We will be spending as much time learning outside as possible, for this reason please apply sun cream to your child (if possible 24hr cream) before they come to school, as staff will not be able to apply sun cream to children in school. We would advise that in sunny weather children bring a sunhat to school with them - as always please make sure that this is labelled with your child's name.

Packed Lunch

If your child is bringing a packed lunch to school please ensure that there are **no nuts**, as we do have some children in school with allergies. For health and safety reasons, fizzy drinks, glass bottles and chocolate are not permitted.

Communication

Please note that if parents wish to speak to a teacher or the school office, as always we are here to speak to you, however, we ask please that for everyone's safety that any initial communication, unless it is an emergency, is done by telephone or email. Staff **will not** be able to chat to parents at drop off or pick up times. Parents must be prompt and swift at drop off and collection times in order to allow systems to run efficiently and safely.

We look forward to welcoming more children into school from next week. While we wish even more children were able to join us, please be assured that for all children still at home online learning and communication with your class teacher will continue.

Yours sincerely,

Mrs Ashton Headteacher

Bubble information and organisation

Bubbles	Entry/Exit Friday Exit	Room	Staff
Bubble 1 Reception Children	8.45-9.00am 2.30-2.45pm 11.55-12.10 (Fri) Through reception gate	Reception Classroom	Mrs Ferguson Mrs Weatherill
Bubble 2 Reception Bubble 2	9.05-9.20am 2.50-3.05pm 12.15pm12.30pm (Fri) Through reception gate round to Year 1 door	Year 1 Classroom	Miss Harker Miss Smith
Bubble 3 Year 1	8.45am-9.15am 2.45-3.15pm 12pm-12.15pm (Fri) Through one way system on the yard to veranda door	Year 2 Classroom	Miss Jewitt Mrs Pearn
Bubble 4 Year 6	8.45am-9.15am 2.45-3.15pm 12pm-12.15pm (Fri) Through one way system on the yard to veranda door	Year 4 Classroom	Mr Merrington Mrs Hoggarth
Bubble 5 Key Worker Group 1	8.45-9.15am 2.45-3.15pm Every day Through one way system on the yard to veranda door Breakfast club provision available for key workers from 8am	Year 3 Classroom	Miss Brack Mrs Wigham
Bubble 6 Key Worker Group 2	8.45-9.15am 2.45-3.15pm Every day Through one way system on the yard to class 6 door Breakfast club provision available for key workers from 8am	Year 6 Classroom	Mr McPhail Mrs Lamb